

Request to Inspect Written Coursework/Written Examination Paper

This application must be submitted to the examinations office at the earliest 6 weeks following and at the latest 6 months following publication of the relevant grade.

Please Note: The inspection shall as a rule take place at the office of the lecturer or professor. The inspection may take place at the examinations office only in exceptional circumstances. For that purpose, this application should be submitted in a timely manner. The examinations office will inform you of the date and place of the inspection via E-Mail.

Surname: _____ Student ID-
No.: _____

First Name(s): _____ E-Mail: _____@uni-osnabrueck.de

Degree Program: _____

I hereby submit an application to inspect my written coursework/written examination paper:

Subject: _____

dated: _____
Signature of Applicant

In addition, I would also like to:

- photograph my written coursework/examination paper
- apply for a copy of the written coursework/examination paper.

A copy of the coursework/examination paper is subject to a fee, is prepared by the examinations office, and in accordance with the Lower Saxony General Schedule of Fees (AllGO) is currently charged at the rate of €0.60 per copied page of A4 paper.

Chair of the Examinations Committee: _____

The application for inspection is approved.

Place of Inspection: _____ Date of Inspection: _____

Place, Date

Signature of the Chair of the Examinations Committee/
Authorized Representative